

DORADO STARS FAMILY PARTICIPATION POLICY

INTRODUCTION

The Dorado Stars Swim Club (STARS) is a member-run, not-for-profit organization that relies on the participation of the membership to run the Club's "on-deck" and "off-deck" activities. STARS's Family Participation Policy is designed to outline clear and fair participation requirements for all members.

STARS uses a point system to track family participation activities. Each family must accumulate the requisite number of points by participating in club activities. These activities are assigned different point values based on several factors including time and effort required, skill level, knowledge and club membership.

Members are encouraged to check their points account frequently and to advise the Family Points Administrator of any discrepancies. [Email](#)

STARS POINT SYSTEM

- Please refer to **Appendix A** for number of points awarded per activity
- Members may collect points during the official swim season from September 1st to July 31st.
- Anyone may volunteer on behalf of a family. This can include older siblings, grandparent, friends or another STARS member. At each designated activity sign-up the family name for which the points are to be awarded must be specified.
- Volunteers must meet the minimum job requirements to be accepted for a volunteer position as outlined in Becoming an Official and Appendix A
- Families are not permitted to carry over points from one season to the following season.
- Points cannot be transferred from one family to another after an event.
- There shall be no exception to this policy

Points Requirements:

- Families in the Star Academy program are not required to accumulate any points.
- Families with swimmers in Senior Performance (Select), Youth Senior, Junior 1 groups are required to accumulate a total of **500 points** per season/per family. Junior 2 will require 350, while Junior 2 Intro will require 150.
- Points will be prorated if a swimmer joins or leaves the club part way through the season based on number of membership months.
- Families must work at least one session at all Doardo Star swim meets, multiple day meets will require more commitment that will be explained by meet management at least 60 days prior to the meet.

Family Participation deposit and penalties:

- Families who fail to meet the points requirements outlined above by July 31st will **be charged \$1.00 for each point not obtained. These fees will be deducted from any remaining fee's, if there are no fees left these fees must be paid prior to registration the following year.**

ACCESS TO FAMILY PARTICIPATION POINTS OPPORTUNITIES

Family Participation opportunities – both meet- and non-meet-related – are available on a “first come, first served” basis, with the following exceptions:

- Serving as a member of the Dorado Board of Directors is subject to election by club members at the Dorado Annual General Meeting
- Several “off-deck” roles are subject to application and selection by Volunteer Coordinator and/or members of the Dorado Board of Directors
- Team Travel Chaperones and Group Parents are appointed by the Coaching Staff
- The Club Officials Chair and/or Officials Coordinator reserves the right to pre-assign certain roles at meets.

How to Find Participation Opportunities:

- All upcoming meets and events can be found on the Dorado website under **Swim Meets**
- Members may apply for several “off-deck” roles through the Board of Directors
- Two or more weeks ahead of an event, a Job Signup link will open with available positions listed. Members will also be advised of the opening of positions by e-mail.
- In the first week following the opening of a Job SignUp, families will be restricted to only two positions to allow access to all families. After 1 week, the SignUp will be opened to allow for additional sign ups.
- Members must be fully qualified for the job requested (i.e., must have completed the appropriate clinics and have received sign-off). Please refer to Becoming an Official or contact the Stars Officials Coordinator for more information.
- Sign-ups will be verified and a schedule will be issued from the Meet Manager prior to the meet.
- **Once signed-up, members are expected to fulfil their job commitments. Failure to do so, without at least 72 hours prior notice, will result in a fine of \$200.00 payable within 2 weeks.**
- If all jobs are filled, families are encouraged to contact the Meet Manager or Club Officials Chair. Last minute openings and additional jobs may become available.

Appendix A

<p>500 Points President Vice President Treasurer Secretary Fundraiser Director Social Director Meet Coordinator</p>	<p>100 Points Pool Reps (2) Club Photographer-Event Video (2) Meet Referee (per session) Official Certification Level 3</p>
<p>400 Points Bingo Coordinator Website Coordinator Food Coordinator</p>	<p>Misc. Year End Picnic-BBQ Coordinators (4) – 50 pp Pizza Night Coordinators (3) – 25 pp Spook fest (5) – 50 pp</p>
<p>300 Points Away Meet Chaperones Away Meet Food Officials Coordinator Equipment Manager</p>	<p>50 Points Attending DSSC General Meetings 1 per family Official Certification Level 2 Teaching a clinic</p>
<p>200 Points Official Certification Level 5</p>	<p>25 Points Media Reporter Volunteer-per article Official Certification Level 1 Food Room Assistance (per 4 hour session) Taking a clinic (on-line or in person)</p>
<p>175 Points Points Coordinator (1) Snack Bar Coordinators (2)</p>	<p>OSOA Meet Positions- per session home or away Level 1 – 25 Level 2 – 50 Level 3 – 75 Level 4 – 100 Level 5 – 125</p>
<p>150 Points Equipment Manager Assistant Awards Night Christmas Party Coordinators (4) Away Meet Food Assistant Cheer Basket Coordinator Official Certification Level 4</p>	

DORADO MEMBER RESPONSIBILITIES

- Be familiar with the Dorado Family Point Policy and the details of the Points System.
- Understand the total points you are required to collect over the official swim season.
- Track your points during the course of the season and advise the [Points Administrator](#) of any discrepancies.
- Check-in with official at events and sign the officials' register indicating the family name.
- When signing for roles within the Job SignUp system, make sure to include the full name of the volunteer completing the job and the family name for which the points are to be applied. This helps ensure points are applied correctly and that volunteers have the appropriate certifications.

I have read and agree to the above policy.

_____ Name (please print)

_____ Signature

_____ Date